

Application for Occupancy (Page 1)

Property Information

Property Name: _____ Unit Type _____ Co-Signer Needed ___ Rent \$ _____
Leasing Rep _____ Move-In Date _____ Desired Lease End Date _____

How did you hear about us? Newspaper Commercial Phone Book Internet Other: _____

Applicant Information

Single Married Part-time Student Full-time Student

Last Name _____ First _____ Middle _____

Maiden or Former Names _____

SSN (Social Security Number) _____ Date of Birth _____

Email Address _____ Cell Phone _____

Daytime Phone _____ Evening Phone _____

Roommates? Yes No Name of Roommates #1 _____
#2 _____ #3 _____

SPOUSE Last Name _____ First _____ Middle _____

Maiden or Former Names _____ Contact Phone # _____

SSN (Social Security Number) _____ Date of Birth _____

CHILDREN Yes No Will your children live at the property which you are applying? Yes No

Name: _____ Age: _____ Name: _____ Age: _____ Name: _____ Age: _____

Residential Information

– Include information for the last **3 years**. Use 2nd page if needed.

PRESENT Rent Own Family Dates There _____ Rent \$ _____

Street Address _____ Apt _____

City _____ State _____ Zip _____

Apartment/Landlord Name _____ Phone _____

PRIOR Rent Own Family Dates There _____ Rent \$ _____

Street Address _____ Apt _____

City _____ State _____ Zip _____

Apartment/Landlord Name _____ Phone _____

OTHER Rent Own Family Dates There _____ Rent \$ _____

Street Address _____ Apt _____

City _____ State _____ Zip _____

Apartment/Landlord Name _____ Phone _____

Employment and Income Information

Employer _____ Position _____ Monthly Income \$ _____

Address _____ City _____ State _____ Zip _____

Start Date _____ Supervisor Name _____ Supervisor Phone _____

SPOUSE Employer _____ Position _____ Monthly Income \$ _____

Address _____ City _____ State _____ Zip _____

Start Date _____ Supervisor Name _____ Supervisor Phone _____

OTHER INCOME

Source of Income _____ Monthly Income \$ _____

Application for Occupancy (Page 2)

Applicant Information (Please enter again in case Page 1 and Page 2 get separated)

Last Name _____ First _____ SSN _____

Additional Information

Have you ever willingly refused to pay rent? _____ If so, to whom and why? _____

Have you ever been evicted? _____ If so, to whom and why? _____

Have you ever been arrested or convicted of a crime? ___ If so, where, when and what was the charge? _____

Emergency Contact _____ Relationship _____ Phone _____

Character Reference _____ Relationship _____ Phone _____

Character Reference _____ Relationship _____ Phone _____

Driver's License # _____ State of Issue _____

Bank _____

Make of Vehicle: _____ Model: _____ Color: _____ Year: _____ Plate#/State: _____ / _____

Do you have a pet? Y N **If Yes:** What type(cat, dog)? _____ What breed(if known) _____

How many pets? _____ Pet weight (s): _____ Age: _____ Is it on your current lease? Y N

Roommate Information History - If you were on lease with other individual(s).

Name of Roommate(s) also on lease **Current Address** _____

Name of Roommate(s) also on lease **Prior Address** _____

Name of Roommate(s) also on lease **Other Address** _____

Failure to provide complete information, including daytime phone numbers for you and your references, will delay processing. **Incomplete applications will not be processed.**

Applications will not be processed until the application fee is paid in full.

This application must be signed by all adults who will occupy the apartment before it can be considered by the Landlord. Acceptance of this application, and any monies deposited herewith, is not binding upon Landlord until notified by Landlord. If approved, a security deposit is required to reserve a unit for the applicant.

A non-refundable screening fee of \$35.00 per individual and \$45.00 per married couple will be collected at this time to process this application. A \$10.00 application fee is required for Cosigners.

By signing, the applicant recognizes that an investigative report will be prepared whereby information is obtained from credit bureaus, landlords and employers, through interviews and public records. This inquiry includes information as to your character, general reputation, credit and mode of living. This application may be disapproved as a result of any misrepresentation or insufficient information as a result of an incomplete application.



Applicant's Signature _____

Date _____

Spouse's Signature _____

Date _____

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